



GAIL FARBER, Director

## COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

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# ADOPTED

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

33 August 11, 2015

  
PATRICK O'BAWA  
ACTING EXECUTIVE OFFICER

August 11, 2015

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

### **TRANSIT ACCESS PASS PROGRAM AGREEMENTS LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY (ALL SUPERVISORIAL DISTRICTS) (3 VOTES)**

#### **SUBJECT**

This action is to approve County participation in the Transit Access Pass program and to authorize the Director of Public Works or her designee to enter into agreements with the Los Angeles County Metropolitan Transportation Authority for the installation and use of Transit Access Pass mobile card readers on the County's fixed-route shuttle services.

#### **IT IS RECOMMENDED THAT THE BOARD:**

1. Find that the action set forth in this Board letter is not a project pursuant to the California Environmental Quality Act.
2. Approve County participation in the Transit Access Pass program for the County's fixed-route shuttle services.
3. Authorize the Director of Public Works or her designee to enter into the necessary agreements and amendments with Los Angeles County Metropolitan Transportation Authority for participation in the Transit Access Pass program and use of mobile card readers on the County's fixed-route shuttle services.
4. Approve the Transit Access Pass program expenditure of up to \$5,000 annually.

## **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended action is to authorize the Director of Public Works or her designee to enter into necessary agreements and amendments with the Los Angeles County Metropolitan Transportation Authority (LACMTA) for participation in the Transit Access Pass (TAP) program and for licensing of the mobile card readers, also known as mobile validators, to be installed on the County's fixed-route shuttle services.

Participation in the TAP program will create a one-fare media for transit payment among TAP participants. The County's participation will have a beneficial impact on the customers served. Utilizing County-owned and contractor-owned vehicles, the County operates nine fixed-route shuttle services in Supervisorial Districts 1, 2, and 4 that collect a cash fare of 25 cents per ride. These shuttle services are: Avocado Heights/Bassett/West Valinda Shuttle, East Valinda Shuttle, El Sol Shuttle, Florence/Firestone/Walnut Park Shuttle, Athens Shuttle, Lennox Shuttle, Baldwin Hills Parklands Shuttle, Willowbrook Shuttle, and Sunshine Shuttle. Entering into these agreements will enable Public Works to collect fares from customers using TAP cards. All other shuttle services are provided free of charge or are not part of the TAP program.

## **Implementation of Strategic Plan Goals**

The Countywide Strategic Plan directs the provision of Integrated Services Delivery (Goal 3). By participating in the TAP regional smart card program, County patrons have the flexibility to pay their fare using either cash or stored value on TAP cards.

## **FISCAL IMPACT/FINANCING**

There will be no impact to the County General Fund.

The agreements are similar for all TAP program participants and provide for the LACMTA to furnish and install the mobile validators on County-owned transit buses, collect fares via the TAP system, and transfer the fare payments to the County, all at LACMTA's expense. Public Works has also arranged to have TAP mobile validators installed on five contractor-owned buses that are the primary vehicles for some County shuttle services. The County will pay a monthly \$10 cellular connection fee for each mobile validator. The estimated annual County cost for all TAP cellular connection fees is \$5,000.

The estimated annual \$5,000 cost for cellular connection fees will be funded by the First, Second, and Fourth Supervisorial Districts' Proposition A Local Transit Program funds in proportion to their respective shares of the shuttle services as follows: First District, \$2,300; Second District, \$1,700; and Fourth District, \$1,000.

The necessary funds for these transit services operated by Public Works are available in each Supervisorial District's Proposition A Local Return Transit Program included in the Transit Enterprise Fund Fiscal Year 2015-16 Budget. Funds to finance shuttle services for future fiscal years will be requested through the annual budget process.

## **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The agreements will be approved as to form by County Counsel prior to execution by the Director or her designee.

The Honorable Board of Supervisors

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The LACMTA Board approved the formation of the TAP system on May 28, 1997, to serve as a universal fare system for all transit operators within the County. TAP operations are managed by the Regional TAP Service Center, a group within the LACMTA.

### **ENVIRONMENTAL DOCUMENTATION**

In accordance with Section 15378(b)(2) of the California Environmental Quality Act Guidelines and Section 307.B.(3) of the Environmental Reporting Procedures and Guidelines adopted by the Board, the proposed action does not constitute a project and, therefore, is not subject to the requirements of the California Environmental Quality Act. This action provides for a continuing administrative or maintenance activity that will not result in a potentially significant impact on the environment.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

This action will have no impact on current services or projects administered by Public Works.

### **CONCLUSION**

Please return one adopted copy of this letter to the Department of Public Works, Programs Development Division.

Respectfully submitted,

A handwritten signature in cursive script that reads "Gail Farber".

GAIL FARBER

Director

GF:JTW:og

c: Chief Executive Office (Rochelle Goff)  
County Counsel  
Executive Office